

**Annual Council Meeting**

20 May 2014

## **Report of the Assistant Director, Governance & ICT**

### **Allocation to Seats and Appointments to the Council Structure and Outside Bodies for 2014/15**

#### **Summary**

1. At its Annual General Meeting, Full Council considers the allocation to seats on Committees and other bodies every year and makes appropriate appointments for the coming Municipal Year.

#### **Background**

2. Council is now asked to make those appointments and to allocate those places on the committees and other bodies that it wishes to set up, in accordance with the political balance requirements under the 1989 Local Government & Housing Act.

#### **Allocation of Seats**

3. Under agenda item 5(ii), Full Council is asked to approve appointments to those available seats to which the political balance rules must be applied under the terms of the Local Government & Housing Act 1989. Council is also asked to consider applying the rules to the remaining bodies it chooses to set up, in accordance with previous practice. Full details are contained in Annex A to this report.

#### **Appointments to Committees, Working Groups, Outside & Partnership Bodies**

4. Further to the allocation of seats referred to above, under agenda item 5, Full Council is asked to make appointments to those Committees and other bodies set out in Annex B. These include outside and partnership bodies, together with Chairs and Vice Chairs of Committees and membership of Ward Committees. These appointments will be made in accordance with nominations to be made by political groups, together with nominations to places allocated to Independent Members. Also

included within Annex B are the details of statutory appointments which the Council is required to make to its Health & Wellbeing Board. Any nominations not provided by Groups at the time of publication of the agenda for the Annual Meeting, will either be circulated in advance of the meeting or tabled at the meeting itself.

### **Joint Health Overview and Scrutiny Committee (Yorkshire and the Humber)**

5. On 23 April 2014 the Health Overview & Scrutiny Committee (HO&SC) considered a report which provided details of the new Joint Arrangements for the Joint Health Overview and Scrutiny Committee (Yorkshire and Humber) in relation to NHS England's new review of Congenital Heart Disease services. The Committee agreed the following recommendations to Council (Minute 99 refers):
  - (i) That Council reconfirms its support for the establishment of a Joint Health Overview and Scrutiny Committee (Yorkshire and the Humber), in relation to NHS England's new review of Congenital Heart Disease services.
  - (ii) That Council delegates relevant functions, as set out in Annex A to the report, that shall be exercisable by the Joint Health Overview and Scrutiny Committee (Yorkshire and the Humber) (JHOSC), subject to such terms and conditions therein.
  - (iii) That Councillor Wiseman be appointed to serve on the JHOSC in relation to the new review of Congenital Heart Disease services.
  - (iv) That Council confirm its support for the financial contribution of £1000 to Leeds City Council for the financial year 2014/15 to help cover administrative costs, printing, postage, room hire and other materials and an element of officer time in relation to the work of the JHOSC.

### **Consultation**

6. In accordance with the usual process for gathering nominations to available places at the Annual Council Meeting, all party Groups have been consulted on and provided with the necessary information on available places.

## **Options**

7. Options open to the Council are:
  - (i) to approve or not approve the allocation of seats in accordance with the arrangements set out in Annex A together with the recommendations of the HO&SC;
  - (ii) to make the appointments proposed to Committees and other bodies set out in Annex B and approve the HO&SC recommendations, or propose alternatives;

## **Council Plan 2011-15**

8. Establishing an appropriate decision making and scrutiny structure, contributes to the Council delivering its core priorities set out in the Council Plan, effectively.

## **Implications**

9. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the allocation of seats and places and the nominations to the Cabinet, Cabinet Leader and other bodies:
  - Financial
  - Human Resources (HR)
  - Equalities
  - Crime and Disorder
  - Property
  - Other

## **Legal Implications**

10. The Council is statutorily obliged to make appointments to committees, advisory committees, sub Committees and certain other prescribed bodies in accordance with the political balance rules. These rules may only be waived where no Member votes against the proposal. As with previous years the proposed appointments to the Joint Standards Committee have not followed the political balance rules in that the Labour group have not taken the majority of seats available.

## Risk Management

11. In compliance with the Council's risk management strategy, there are no known risks associated with the recommendations in this report, other than the failure to meet the above legal requirements and the risk of a Council operating with no agreed political management arrangements (in the form of a decision making and scrutiny structure) should Annual Council fail to make any such arrangements.

## Recommendations

12. Members are asked to consider the recommendations and annexes attached to this report and
- (i) Agree the recommendations of the Health Overview & Scrutiny in relation to the Joint Arrangements for the Joint Health Overview and Scrutiny Committee (Yorkshire and Humber) set out in paragraph 5 above ;
  - (ii) Agree the allocation of seats in accordance with Annex A ; and
  - (iii) Approve appropriate nominations to Committees and outside or partnership bodies, as well as appointments to Chairs and Vice-Chairs.

Reason: To fulfil the Council's statutory requirements.

### Contact details:

**Author:**

Dawn Steel  
Head of Civic & Democratic  
Services  
Tel: 01904 551030

**Chief Officer Responsible for the  
report:**

Andrew Docherty  
Assistant Director, Governance & ICT

**Report  
Approved**



**Date** 12 May 2014

**Specialist Implications Officer(s)** None

**Wards Affected:**

**All**



**For further information please contact the author of the report**

## **Annexes**

**Annex A** - Allocation of seats 2014/15

**Annex B** - Appointments to Committees and other bodies 2014/15, including outside bodies, Chairs/Vice-Chairs to Committees and Ward Committees

## **Background Papers**

None